

DATE: Monday, September 26, 2016
LOCATION: Malden Community Senior Center, Auditorium
SUBJECT: Minutes of Meeting of Master Plan Steering Committee



The meeting started at 6:10 pm.

Committee members in attendance:

Burke, Deborah, Executive Director of Malden Redevelopment Authority
Hayes, Patrick, Planning Board member
Ioven, Chuck, Planning Board Chair
Kinnon, Neil, City Councilor, Ward 6
Matheson, John, City Councilor, Ward 3
Romero, Michelle, City Planner
Weldai, Adam, Citizen member

Members of the public present: Jay Demasi, 72 Ashland Street, #301; Karen Lynch, 24 Garden Street; Prisco Tammaro, 56 Pine Street; Ryan O'Malley, Ward 4 City Councilor.

Committee Members Absent: Francis, Karen, Citizen member; Luise, Maria, Special Assistant to Mayor Gary Christenson; Schmidt, Heidi, Citizen member.

Ioven chaired the meeting.

The Committee reviewed the top three priorities of Recommendations and Actions in all five components of the *Master Plan* (Residential Development, Economic Development, Transportation, Community Facilities & Public Services, and Natural & Cultural Resources), in the order as they were ranked by the Committee. The review included the recommendation, goal and vision, description, responsible entities and work done to date for each (as described in spreadsheet dated 6/30/16).

Committee members provided additional information re: the following recommendations:

1. Determine economic impacts of incrementally increasing housing stock to our basic services (new): Kinnon reported on the status of the moratorium study being undertaken by the City, managed by the City Council, to be performed by the selected consultant, Community Opportunities Group.
2. Conduct a housing needs analysis (R3.1): Ioven reported on the joint public hearing held on September 13, 2016 by the Planning Board and City Council Ordinance Committee re: various zoning amendments; Romero provided the recommendation of the Planning Board to conduct a housing needs analysis; the Committee discussed the differences between a housing needs analysis and a housing production plan and the purpose and goals of each.
3. Evaluate effective of City organization and management (P2.4): Kinnon reported that the Inspector General's Report (2016) is expected to be received soon.
4. Update and Implement Open Space and Recreation Plan (new/N1.1): Burke reported on the status of the update of the Plan being managed by the Malden Redevelopment Authority.
5. Use City funding to improve recreational activities, parks and playgrounds (N1.2): Burke reported on the pending improvements to Coytemore Lea Park and Forestdale Park to improve ADA accessibility.

The following recommendations were assigned to Committee members to research further:

1. Conduct a housing needs analysis (R3.1): Burke to discuss with and request assistance of MAPC with preparation of a housing needs analysis and a housing production plan.
2. Prepare an Economic Development Plan (E2.2): Burke to discuss with Mayor to reconvene Economic Development Advisory Committee.
3. Establish new "residential-business" tax category (new): Romero to discuss with City Assessor.

4. Organize to strengthen existing businesses and attract new businesses (E1.1): Burke to discuss with Mayor to reconvene Economic Development Advisory Committee.
5. Improvements along Route 60 and in Malden Square (T1.4): Ioven to discuss with City engineer; Romero to request BETA Group for estimate to update citywide *Traffic Infrastructure Assessment* (2006), to include current traffic counts and for opinion on “light recognition technology” in signalized intersections.
6. Reduce accident rate in top crash locations (T1.2): Romero to request assistance from Police Department crime analyst to interpret state crash data.
7. Prepare an infrastructure management plan (P1.8): Ioven to request update from City Engineer on lead-pipe replacement program and *Utility Infrastructure Assessment* (2006).
8. Evaluate effective of City organization and management (P2.4): Ioven to request Luise for update from Mayor; Romero to request 2011 DOR Report from City Council Clerk of Committees.

Next scheduled meeting of Committee: October 24, 2016.

The meeting adjourned at 7:45 pm.